

Enrolment Agreement – Coorparoo Secondary College

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Coorparoo Secondary College.

Responsibility of student to:

- Follow I am Safe, I am Responsible and I am Respectful
- Work in the CSC's Green Zone
- Attend school on everyday school for the educational program in which they are enrolled, on time, ready to learn and take part in the school's activity
- Take responsibility for their own behaviour and learning
- Act at all times with respect and show tolerance towards other students and staff
- Respect the school property
- Work hard and comply with requests and directions from staff members and Principal
- Abide by school rules as outlined in the school's Responsible Behaviour Plan for student including not bringing items to school which could be considered as weapons (e.g. dangerous items such as knives)
- Behave in a manner that respects the rights of others, including the right to learn
- Meet homework requirements and wear school's uniform

For senior students:

- Follow the QCAA policies and procedures outlined in the senior school handbook
- Work towards achieving the Queensland Certificate of Education (QCE) by the conclusion of Year 12.

Responsibility of parents to:

- Follow I am Safe, I am Responsible and I am Respectful when interacting with and visiting the school
- Ensure their child attends school on every school day for the educational program in which they are enrolled
- Show an active interest in their student's schooling and progress
- Cooperate with the school to achieve the best outcomes for their child
- Let the school know if there are any problems that may affect their child's ability to learn
- Inform the school of student absences and reasons in a timely manner
- Support school staff in maintaining a safe and respectful learning environment for all students
- Not allow your child to bring dangerous or inappropriate items to school
- Abide by school's instruction regarding access to school grounds, before, during and after school hours
- Keep the school informed of any changes to student details, such as student home address and phone numbers
- Initiate and maintain constructive communication and relationships with school staff regarding their student's learning, wellbeing and behaviour
- Contribute positively to behaviour support plans that concern their child

Responsibility of school staff to:

- Follow I am Safe, I am Responsible and I am Respectful when working with students, parents and school staff
- Ensure students are learning, being safe and feeling safe
- Develop and teach curriculum programs aligned with the Australian Curriculum and QCAA
- Implement the School's Responsible Behaviour Plan and Uniform Policy
- Ensure that parents and carers that the School does not have personal accident cover for students
- Provide safe and supportive learning environments
- Provide inclusive and engaging curriculum and teaching
- Follow EQ's homework policy
- Initiate and maintain constructive communication and relationships with students and parents/carers including learning progress, behaviour and attendance
- Promote the skills of responsible self management
- Maintain student attendance records
- Deal with complaints in an open, fair and transparent matter in accordance with Departmental procedures, Complaints Management – State Schools.

- Responsible Behaviour Plan for Students
- Student Dress Code
- Student Resource Scheme
- School network usage and access statement requirement of Acceptable Use of the Department's Information, Communication and Technology (ICT) Network and Systems
- Absences
- Parent / Guardian Consent form for *Voluntary Student Participation in Program of Chaplaincy Services*
- Managing Consent to Use Student/Volunteer Copyright Materials and/or to Record, Use or Disclose Student Personal Information
- Appropriate Use of Mobile Telephones and other Electronic Equipment by Students

I acknowledge:

- That I have read and understood the responsibilities of the student, parents or carers and the school staff outlined above; and
- That information about the school's current rules, policies, programs and services, as outlined above has been provided and explained to me.

Student Signature:

Parent/Carer Signature:

On behalf of Coorparoo Secondary College:

.....

.....

.....