

Coorparoo Secondary College
Parents and Citizens Association - General Meeting Minutes
Monday 16th June 2014 – Staff Common Room, 1st Floor, Administration Block

1. Meeting Opening and Welcome – 6.30pm

2. Attendees and Apologies

- **Present** - Lynne Phillips (LP), Margie Gamble (MG), Helen Lindert (HL), Julie Marshall (JM), Margaret Cambridge (Mcam), Gavin Bryce (GB), David Brook (DB), Ian Kaye, Kerri Phillips-Smith (KP). **Apologies** –Dan Farelly, Tamar Mullholland, Helen Abrahams (HA), Linda Steur (LS), Georgina Kinchin (GK).

3. Confirmation of Previous Minutes: 16/06/2014

Moved: LP Seconded: KP

4. Business Arising from Minutes

- Feedback from SRC- students surveyed regarding satisfaction with tuckshop: 206 respondents. Summary of findings- new chicken burger disliked, students requested more vegetarian options, more variety and reduced prices. Average vote 6/10. (MG) requested copy of report be sent to canteen (KP) clarified that students were not asked how often they used the canteen
- (GB) outlined 3-5 year infrastructure plan for CSC. Assistance with this is being received from BLSCOE Wilson Architects. Plan includes workforce planning. Quote for junior secondary precinct is around \$12,000. Proposed shade around nautilus area & outside demountables. **Carried over.**
- (GB) confirmed that Alison will prepare desserts for cabaret and help set up menu. (KP) to met with Alison (Taafe) to discuss further

5. Correspondence In/Out Moved: HL Seconded: LP

In:

- (email) 19/05/14 Lite 'n' Easy fundraising
- (email) 20/05/14 (TS) P&C Qld website login details
- (email) 20/05/14 (GK) Letter of thanks to Ian Kaye for fundraising support
- (email) 29/05/14 (LS) Letter of resignation as P&C fundraiser and vice chair ASG
- (email) 01/06/14 (GK) fw: Feedback from SRC survey
- (email) 03/06/14 (HA) Letter from council re. safety improvements at intersection of Cavendish Road and Stanley Street- proposed changes to light sequencing & installation of safety barrier
- (email) 04/06/14 (GK) fw: query from Daniel Phillipe re. RSA licence for staff
- (email) 04/06 14 P&C Qld News for P&Cs

- June 2014 Tax office request for payment summary annual report- summaries to be provided to P&C employees by 14/07/14
- 05/06/14 CMS expressions of interest for seminars- financial management for volunteers, guide to good governance & how to get the best out of your canteen or tuckshop
- May 2014 Commonwealth Bank- merchant fees statement
- 04/06/14 Bel Canto- winter music camp 30/06/14
- 20/05/14 CSC receipt for payment by P&C of year 8 scholarship
- 27/05/14 WorkCover Qld- information & dates for renewal of accident insurance policy
- 28/05/14 CMS notice of AGM of Australian Community Services Employers Association & ACSEA Qld 25/06/14
- 27/05/14 CMS de-registration with the QLD IR Commission (2nd request)
- 19/05/14 Campbell Newman- changes to WorkCover
- DCHS Group Holdings- school uniform items
- Subbies/Hosi Kozi- school uniform items
- Various miscellaneous advertising

Out:

6. **Treasurer's Report** Moved DB Seconded MG

Attached

Move to write off monies owed (see report) (DB) Seconded (MG)
Passed by consensus

7. **Principal's Report** Moved GB Seconded MG

- Funding for Great Results Guarantee \$12400
- Current enrollments good- 28 year 7s & 26 year 8s already enrolled, plus around 11 unconfirmed.
- GB conducting parent information sessions, monthly contacts plus tours. Tours proving effective in attracting enrollments.
- CSC website now up & running. Separate website being developed by GB and TB for adult learners.
- GB on leave until 29th July
- IT focus for junior-secondary. Proposals include video lessons for students who are away. NM outlined recent podcast on collaborative learning/blended learning.

8. **Arts Support Group** Moved KP Seconded GB

- Successful play- great feedback- raised over \$1000 from bar; no closing balance as yet pending receipts from costume spending.
- Currently investigating how to maximise profits for Cabaret

- Alison Taafe will cater Cabaret

10. Chaplaincy Report

Not available- chaplain unwell

11. Fundraising Report

- GK possible use of facebook for fundraising ideas **carried over**
- Bookstore **carried over**
- (GK) raised possibility of car boot sale on site & call for suggestions/ideas. (GB) to research liability.
- (SR) suggested appointing a grant co-ordinator, since a number of smaller grants are available. Some schools employ a grant writer & we could consider this option.
- (IK) will forward a list of grant opportunities

12. New Business - General

- (GB) Proposed sun hat with school & house colours for junior secondary pupils. Will consult with students **carried over**.
- (IK) congratulated school on success of school play. Will pass on proposed changes to intersection outside school. Care Pact- to reduce hospital admissions for Aged. Whites Hill playground & café. Morning tea for school x-ing supervisors. No injuries on school x-ings for 30 years.
- (IK) forum- 7 questions for parents/citizens- will put link in school newsletter so that P&C members can answer online at EQ website (link through to Greenslopes)

13. Application for New Members

- Nil

12. Next Meeting Monday 21st July 2014 6:30pm

15. Meeting Closed 8.10pm