

**Coorparoo Secondary College**  
**Parents and Citizens Association - General Meeting Minutes**  
**Monday 15<sup>th</sup> September 2014 – Staff Common Room, 1st Floor, Administration Block**

**1. Meeting Opening and Welcome – 6.30pm**

**2. Attendees and Apologies**

- **Present** - Georgina Kinchin (GK), Dan Farelly, Margie Gamble (MG), Helen Lindert (HL), Julie Marshall (JM), Margaret Cambridge (Mcam), Linda Steuer (LS), Gavin Bryce (GB), David Brook (DB), Ian Kaye (IK), Judith Buckley (JB) **Apologies** Lynne Phillips (LP), Tamar Mullholland (TM), Helen Abrahams (HA), Kerri Phillips-Smith (KP).

**3. Confirmation of Previous Minutes: 18/08/2014**

**Ammendment QAST should be \$880**

Moved: HG Seconded: GK

**4. Business Arising from Minutes**

- (GK) Online tuckshop ordering. (GK) **Carried over**
- (GK) Car stickers- (GK) **Should be ready early next term**
- (DB) Winter uniform- (DB) **Has checked suppliers will have shortlist of options before the end of the school year to present to P&C and students.**
- (GB) Bucket hats. (GB) has had feedback from students- seniors would also like a hat. Some students questioned the different, bright colour on the inside- OK provided that they don't flick the brim. Around 80% students asked- majority said they would wear them. Cost estimate \$11. (S)? how this type of hat looks with formal uniform? (GB) Will ask Trudie to email a photo of students (girl & boy, and senior) wearing the hat, for P&C feedback. (GK) Any hat is an improvement- we can look at introducing a more formal hat, one hat culture is established.
- (GK) Book fair postponed until next year (. Tamar and Georgina will attend Camp Hill book fair for ideas.

**5. Correspondence In/Out** Moved: HL Seconded: GK

In:

- (email) (GK) 25/08/14 Confirmed date of QAST review 28/08/14
- (email) (GK) 21/08/14 Grant writing information @ Balmoral High tonight. Invitation to attend.
- (email) (SP) 21/08/14 Suzanne Park invitation to nominate co-ordinators for Metropolitan East Area P&C
- (email) Minister DETE. 28/08/2014. Fixing Our Schools initiative.
- (email) 03/09/14 P&C Qld. News for P&Cs.
- (email) 04/09/2014 P&C Qld Metropolitan East Annual Area Meeting & Networking Evening (16/10/14)

- Canteen magazine- Streets & slushies; healthy options for school canteens.
- Felton Solutions- outdoor furniture solutions (ad)
- Everything Glows! (ad)
- Joe Kelly- Labour member for Greenslopes; letter of introduction.
- CMS- industrial relations alert
- CMS- P&C pay rates- retail award
- CMS- seminar registration
- Kokoda Challenge- thank-you.
- (Sept 2014) Commonwealth Bank. Merchant statement.
- (Sept 2014) Commonwealth Bank. Merchant Fees Summary.
- P&C music committee- receipt \$4406-95 ASG donation.

Out:

- (email) (GK) 18/08/14 QAST canteen review
- (email) (GK) 20/08/14 CSC Newsletter submission sent to Trudie
- (email) (GK) 05/09/14 Confirmed attendance at Annual Area Mtg 16/10/2014

## **6. Treasurer's Report** Moved DF Seconded GK

Attached.

## **7. Principal's Report** Moved GB Seconded GK

**Attached( to follow)**

**(noted)**

Attended BDSE- looked at the way other stats manage IT learning- will showcase blended learning to P&C. Pilots running this term 5 yr 5's and 5 yr 9's for extending students. NAPLAN improvements for low-mid achievers, but less so in higher bands- many schools showing negative balance. Mean increasing at CSC compared with national figures. Great Results Guarantee (GRG) money \$114,000- capacity built within CSC. Thursday attending reading program at Rochdale- looking at using a model to embed reading coaches amongst staff. Awards ceremony- 40 families attended. Attendance- goal 90%. Formal- at Hillstone this year (\$95). Staff retirements. 21<sup>st</sup> Oct & 24<sup>th</sup> November- junior secondary- P&C representative to attend. Camp set for 7s & 8s. Parent porthole for website.

## **8. Arts Support Group** Moved GK Seconded LS

Current balance \$3656.96. D/W Daniel- Cabaret great success. Some confusion over how food was served- may alter for next year. Now working on "Arts Week" 6<sup>th</sup> 7<sup>th</sup> 8<sup>th</sup> November. Possibility of fundraising over preceding 2 weeks at Woolworths- need permissions for pop-up banner, raffle tickets, school stickers, merchandise. Need people to contact local businesses etc to raise funds. Daniel fundraising for camera- will put out details of type of camera, pictures, fundraising barometer etc. Added to newsletter.

## 9. Chaplaincy Report

N/A

## 10. Fundraising Report

- P&C -book fair 2015.
- (MG) Grills restaurants fundraising for Brisbane Bells (jars). X2 P&C members have contacts & will follow up (GK) (LS)
- (GK) BBQs also available at Finlaysons
- (LS) SE advertiser- grants available for instrumental etc. Could follow up similar opportunities.
- (LS) Quick beds- can set up codes and win awards
- (S ) Cultural diversity- could have culinary event to raise funds. Use coffee vans etc at events to maximise profits. ? include trash and treasure at book fair.
- Start emailing fundraising ideas to GK so that she can start compiling document.

## 11. New Business

- (GK) QAST review 28/09/2014- awaiting report. Trent looked at hours, food costs, uniforms. Report should be out next week. Included improvement to outside aesthetics.
- (GB) Monies for students (\$3000) is for awards. School cannot give monetary awards- all from outside sponsorship. Amount can be reduced- Gavin needs to know now (**this week**) so school can approach local business partners etc.
- (GB) Enrollments year 7s=52, 8s=40. New legislation around adult learning- adult entitled to learning, after CRC, but now only those at schools with program already in place. This is likely to increase adult enrollments at CSC. (S ) would like core selling points- (GB) gathering feedback on what parents say- many don't know what's on offer. Website is standardised- can't alter banners. (GB) would prefer "Coorparoo offers.....". Took 2 months to have separate website for adults. Outside websites are not supported.
- Uniforms and prices. (GK) Looked at alternative format for price list. Also rising prices for sizes- should be static across all sizes. Possible option of bundling uniform into a uniform pack- 2 day uniforms and a sports uniform. Need to get costs to Gavin before junior secondary meeting, **this week**. Could email parents an order form. Orientation day 2<sup>nd</sup> last Friday of December- could sort out sizing then.
- No campaigning in schools in run-up to election

## **12. Ian Kaye (MP) Report**

- GRG monies.
- Passed on praise for Cabaret.
- Maintenance money- CSC was 2<sup>nd</sup> highest of 11 schools.
- Running health forum 07/10/14, for those living within Greenslopes. No venue as yet.
- Hand delivered direct mail to electorate- saving \$12000.
- Drop-off /pickup area- no information from BCC- as yet. Is still on the agenda.

## **13. New member applications Nil**

**14. Next Meeting** Monday 20<sup>th</sup> October 2014 6:30pm

**15. Meeting Closed 9.25 pm**