

Coorparoo Secondary College
Parents and Citizens Association - General Meeting Minutes
Monday 16th February 2015 – Staff Common Room, 1st Floor, Administration Block

1. Meeting Opening and Welcome – 6.40pm

2. Attendees and Apologies

- **Present** – Joe Kelly (JK), Kerri Phillips-Smith (KP), Gavin Bryce (GB), Georgina Kinchin (GK), David Brook (DB), Dan Farrelly (DF), Helen Lindert (HL) Richard Lindert (RL)
- **Apologies** Linda Steuer (LS), Dan Farrelly (DF)

3. Confirmation of Previous Minutes: 17/11/2015

Moved KPS seconded GK

4. Business Arising from Minutes

- (GK) Online tuckshop ordering. Jon Seabrook (JS) works in IT and is willing to assist with this. Members support online ordering in principle. David McFadden(DF) will check name of Belmont system
- (GK) Car stickers- GK and TB have designed template. Need to source supplier & order stickers. Aimed at marketing as well as fundraiser.
- (DB) Winter uniform- (DB) **Carried over.**
- (GB) Bucket hats- now available in uniform shop. Positive feedback received from students.
- Bookfair- **Carried over.** (JK) gave examples of book fair at school- good fundraiser. (JS) suggests Scholastic- fair is online so more efficient, as no books left over.
- Canteen and uniform shop. Day-to-day operations were taken over by P&C with school support. Now making a profit. Now have a convener (Jade Burt) full time. Two additional staff are employed. Still some issues with bookwork. Dan Farrelly has been supporting canteen staff with this. (KP) offered assistance- her husband uses MYOB and is willing to teach canteen staff. (JK)&(DB) suggested asking training institutions if undergraduate might be able to assist?
- Senior girls shirt. (KP) not a priority to change the uniform at present. (DB) Request had come from 1 or 2 parents, outside of P&C. Many other options- expensive to make and keep in stock. No further action at this time- need further input from parents.

5. Correspondence In/Out Moved: HL Seconded: GK

In: (email)

20/11/2014 (GB) Senior girl's shirt

21/11/2014 LW Reid Uniform catalogue

27/11/2014 Joe Kelly invitation afternoon tea with Anastasia Palaszczuk

03/12/2014 P&C e-news

06/12/2014 (DF) QAST has returned paperwork but no report
11/12/2014 (GB) Internal drop & go proposal
15/12/2015 (DF) Inv. CMS & MYOB not paid
02/01/2015 CJ AFC request support for pitch lighting
14/01/2015 Invitation from Joe Kelly to campaign launch
18/01/2015 Alison Taafe invoice for morning tea
20/01/2015 Canteen- various operational matters
22/01/2015 (GB) Notice of transfer to Springfield Central
22/01/2015 (DF) Labour hire agreement for canteen
30/01/2015 Krisi DeBrenni re. canteen operations
08/02/2015 Griselle Cappiello (GC) requesting help with canteen at EBSS
13/02/2015 Helen Abrahams' PA requesting P&C meeting schedule

(mail)

04/12/2014 Bequest from the estate of Venitia Stombucco
14/01/2015 Withdrawal of Blue Card application
21/01/2015 Issue of Blue Card (GK)
09/02/2015 P&C Qld- magazine, affiliation renewal incl. insurance (\$1823)
30/10/2014 copy P&C uniforms licence request (DETE)
01/2015 Parent Talk magazine
01/2015 Fundraising directory
16/12/2014 MYOB account subscription request

Out: (email)

26/11/2014 (DF) to (GB) confirming P&C contributions total \$4571.75
27/11/2014 (GK) to (TB) Request newsflash for help in uniform shop
16/12/2014 (GK) re. application for Blue Card
23/12/2014 (DF) to CMS re. labour hire proposal
03/12/2014 (GK) Letter of support for CJ AFC lighting
05/01/2015 (GK) to Della Kriis re. banking canteen monies
08/01/2015 (GK) to (GC) re. EBSS tuckshop
09/02/2015 (GK) to (KDB) re. drop zone

6. Treasurer's Report Moved DF Seconded GK

Attached.

7. Principal's Report

Results from last year to be tabled.

Financial report not available yet.

Annual implementation plan tabled.

Enrollments outlined.

School swimming carnival was a success- pool operator said we were one of the best schools they had had in there.

Will forward calendar with significant school dates.

Kristie has secured scholarship for leaders in education- has attended principles induction. Will be approx. 4 days over next 6 months.

(DB) When will be securing a permanent principle for this school. (KDB) Regional director Mark Campling wants to give school community stability, but previous principle is due to come back second semester of this year. (KP) expressed the P&Cs disappointment at losing our acting principle, who was a passionate supporter of the school and was transferred out with very little notice.

8. Arts Support Group. Moved GK Seconded DB

- Congratulations on the success of Arts Week- \$1400 raised towards purchase of camera- looking at next big project.
- (GK) clarified what is provided by DOE and where fundraising is required (set designs, artist in residence, costumes, keyboards, band camp, bus fairs)

- **Chaplaincy Report**

(TM) absent

(GK) outlined Tamar's role at Coorparoo.

9. Local Member's Report

- Welcome Joe Kelly. Joe is RN and has worked as manager & volunteer coordinator, & union official. Now state member for Greenslopes. Priority is building communities.
- Kate Jones has been elected as education minister. Joe is happy to assist with liaison between the school and dept. Balancing rights of employees with service needs can be difficult, but willing to talk to parents, teachers, students and try to secure permanent principle for CSC.
- Joe is unable to leave parliament house when sitting, so opportunities to attend meetings are limited.

10. New Business

- (GK) QAST report was received on the day the canteen conveners left, and is incomplete. Position descriptions have now changed, and many positive changes to canteen to date.
- (GK) EBSS requested we supply meals on Fridays- issues around collecting/delivering food, and food safety. P&C Qld agreed in principle. EBSS P&C will work on a firmer proposal.
- (GK) Drop & go proposal explained. Department of transport have looked at site, but issues with safe crossing at bike path, proposed driveway at BSDE, into car park & turn/turn circle behind auditorium. At present this looks like safest option. HA is working with council- little progress to date- awaiting feedback. Helen to circulate proposed drop-off zone, collect feedback and pass to Kristie- 2 weeks for feedback.
- (GK) Bequest monies not yet received.

13. New member applications Collected- excel list to be updated & shared with Cheryl (ASG secretary)

14. Next Meeting AGM scheduled for 16/03/2016

15. Meeting Closed 9.10 pm