

Coorparoo Secondary College
Parents and Citizens Association - General Meeting Minutes
Monday 20th July 2015 – Staff Common Room, 1st Floor, Administration Block

1. Meeting Opening and Welcome – 6.40pm

2. Attendees and Apologies

- **Present** – Kristie de Brenni (KdeB), Georgina Kinchin (GK), David Brooks (DB), Helen Lindert (HL), Kerri Phillips-Smith (KP), Dan Farelly (DF), Cheryl Laurent (CL), Mark Delaney (MD), Joe Kelly (JK), Matthew Campbell
- **Apologies** –

3. Confirmation of Previous Minutes: 15/06/2015

Moved: DB Seconded: KDB

4. Business Arising from Minutes

- Canteen & Uniform shop- takings approx. \$900 per day for food, plus uniforms. DB & Judy have reviewed supplies & reached a consensus. Student Council liked the proposed tracksuit- school colours- sample has been requested. Grey pullover to be kept. Uniform packs- supplies have arrived; pack to be simplified, with stock of belts, ties, socks etc kept on hand. Currently \$40,000 worth uniform stock. Stock to be available for purchase the week before school goes back- 50% payment in advance required. Sale of old lines to clear.
- James Cook University Internships- (DB) to follow up & report next meeting
- P&C conference- missed deadline for registration. Difficult to sent representative due to work commitments.

Moved KP

Seconded (KDB)

5. Correspondence In/Out Moved: HL Seconded: DB

In: (email)

12/6/15	Rachel Soper- Correction to P&C notice 5 th May. P&C uniforms. DETE only allow supplier change if quality issue.
16/06/15	(KdB)- proposed telecommunications tower.
24/6/15	(GK)- Entertainment book
30/06/15	P&C Qld- Registrations closed for State Conference
01/07/15	P&C Qld News for P&Cs
06/07/15	P&C Qld P&C of the Year award
10/07/15	LWReid- attending Qld Education Resources Expo 25-26 July

13/07/15 Rachel Soper- f/w CMS Bulletin- increase to minimum wage
16/07/15 Qld Gov- Confirmation of receipt of Annual Information Statement

Out: (email)

16/07/15 Annual Information Statement sent ACNC

In (mail)

- July 2015 Commonwealth Bank Statement & merchant fees (June)
- 07/07/15 CMSGuide to Canteen & Tuckshop Management
- 14/07/15 Joe Kelly invitation to open day
- Various miscellaneous advertising

Out (mail)

Nil

6. Treasurer's Report

- 26+K in account at end June 2015. +++cheques out last week- cash on hand. Paying down uniform supply. Book keeper monitoring income & expenditure. Catching up bank caveats from January. Judy putting supplier invoices into MYOB. PAYG summaries completed last week.
- Current debts of 13K and 14K- payments overdue for uniform account are being spread.
- Entertainment books now available- as an app or book- DF has details

Moved DB Seconded GK

7. Principal's Report

- Enrollments 438
- Report cards emailed out
- Feedback from open day was fantastic
- HOD day 28th June
- Uniform issue- Wednesday sports day. Proposed full school uniform every day, students to change on site. Enrichment program for students not doing sport- can develop STEM, creative arts, other areas of interest e.g. non competitive sport, arts etc. Aim to increase attendance (currently 70% Wednesdays)

- Dept interviewing for permanent principal to commence beginning of next year (Band 9).
- Sports carnival successful- coffee sponsor.

Attached

Moved KdB

Seconded DB

8. Arts Support Group.

Attached

- Cabaret 15/08/2015
- (GK) pop up banners, raffle sales at local supermarket

Moved KP Seconded KdB

9. Chaplaincy Report

N/A

10. Local Member's Report

- Budget has been announced
- Opportunities for school leavers
- \$100M for Great Barrier Reef
- Resources- volunteers are available- to phone people, marquee available for loan.

11. New Business

- (KDB) Bands around skirts- don't fit all girls. One parent only so far complained- KdB will invite parents to approach P&C about it.
- (GK) Has already been investigated but time to redesign. Other local schools have similar style blouse. ??possible to enlarge band.

12. New member applications

13. Next Meeting 17/08/2015

14. Meeting Closed 20.25 pm