

Coorparoo Secondary College
Parents and Citizens Association - General Meeting Minutes
Monday 14th September 2015 – Staff Common Room, 1st Floor, Administration
Block

1. Meeting Opening and Welcome – 6.35pm

2. Attendees and Apologies

- **Present** – Georgina Kinchin (GK), Dan Farelly (DF), David Brooks (DB), Helen Lindert (HL), Kerri Phillips-Smith (KP), Lee-Anne Fowler (LF), Alan Sampson (AF), Tamar Molloland (TM), Trudie Bailey (TB), Amy Lunney (AL), Alison Tumini (AT)
- **Apologies** – Joe Kelly (JK), Helen Abrahams (HA), Kristie de Brenni (KdeB),

3. Confirmation of Previous Minutes: 20/08/2015

Moved: HL Seconded: DB

4. Business Arising from Minutes

- James Cook University Internships (GK & DB) Interviewing for internships next Thursday. Focus on cash flows, reporting, budgets in canteen and uniform shop. Judy to work with intern as well. Mark ups to some products to ensure canteen is viable. (TB) Some students have complained about pricing (GK & DB) to review with Judy. Book-keeper is currently away.
- Formal uniform to be worn on Wednesdays- (TB) staff are against this as a requirement. (GK & DB) Consider as an option for those participating in subjects other than sports. Alternative subjects are hoped to increase attendance on Wednesdays.
- Discussion around blazers- continue to explore options for sourcing.

Moved (GK)

Seconded (DB)

5. Correspondence In/Out Moved: HL Seconded: DB

18/08/15 Joe Kelly- Building Communities Newsletter
21/08/15 (KdB)- f/w re. Textile, clothing & Footwear Annual Reporting
 requirement for P&Cs. N/A to those with standard offer
 arrangement.

24//08/15 Mitch Baker request for P&C details for Sports Awards ceremony.
(provided (TB))

03/09/15 KdB f/w message from Minister of Education re. extra teachers for
QLD (2017)

07/09/15 P&C Qld. News for P&Cs.

11/09/15 Rachel Soper f/w letter from BCC requesting updated treasurer's
details & EFT remittance advice \$200 11/09/15

11/09/15 Vanessa Cash re. school skirt

11/09/15 Elizabeth Stecher re. panel for Principal interviews.

14/05/15 Matthew Sellars f/w Next round of funding for Energex Community
& Sustainability Fund

14/05/15 P&C Qld- Announcement of new President & Chair of the Board,
and Deputy Chair.

Out: (email)

05/09/15 DB request TB to post term 4 uniform prices in school
newsletter.

10/09/15 GK request to TB to post newsflash re. appointment of permanent
Principal for CSC.

10/09/15 GK notice to canteen of pay increase, to be back-paid.

In (mail)

26/08/15 CMS Notice of QLD state award increase
CMS Guide to Canteen & Tuckshop Management

28/08/15 CMS P&C Essentials Workshop 13/10/15

Out (mail)

Nil

6. Treasurer's Report

- Williamson's paid- approx. \$5000. \$18,800 balance at end Aug 2015.

Moved DB Seconded GK

7. Principal's Report

N/A

8. Arts Support Group.

Significant dates:

- Show Reel 27/09/15
- Tread 30/09/15
- Gala 06/11/15

Moved KP Seconded GK

9. Chaplaincy Report

Attached

10. Local Member's Report

N/A

11. New Business

Appointment of permanent Principal:

Discussion.

Consensus- keep and continue building on existing vision. Loss of morale if too much change. Past two years instability has been detrimental (no permanent Principal). Permanent Principal to drive appointment of Deputy Principal once in post.

Interviews to commence during fist week back after September holidays.

12. Fundraising Activities

? Move Trivia Night to March, after Welcome Night

13. New member applications

14. Next Meeting 12/10/2015 (due to pupil free day)

15 Meeting Closed 21.00 pm