

**Coorparoo Secondary College**  
**Parents and Citizens Association - General Meeting Minutes**  
**Monday 21<sup>th</sup> March 2016 – Staff Common Room, 1st Floor, Administration Block**

**1. Meeting Opening and Welcome – 7.10 pm**

**2. Attendees and Apologies**

- **Present** – Jeff Barnett (JB), Georgina Kinchin (GK), David Brook (DB), Dan Farrelly (DF), Kerri Phillips-Smith (KP), Helen Lindert (HL), Liane Morgante (LM), Victoria Herd (VH), Niura Martinez Casas (NMC), Liane Morgante (LM), Victoria Herd (VH)
- **Apologies** – Belinda Compton (BC), Joe Kelly (JK)

**3. Confirmation of Previous Minutes: 16/11/2015**

Moved: GK    Seconded: BC

**4. Business Arising from Minutes**

- (GK) Two new cash registers have been purchased for the school canteen- awaiting installation
- (DB) James Cook Internships. No news this term- DB will email over Easter break...not essential now that Belinda has been appointed as treasurer, but valuable role & supports their training. Provides experience in MYOB.
- (GK) Bequest- c/f
- (GK) EOY reporting completed
- (JB) Cool room condensers- emailed infrastructure, condensers being replaced on roof. Home ec. Also rectified. Inadequate air conditioning- more being installed.

Moved (GK)

Seconded (HL)

**5. Correspondence In/Out**

15/02/16	N. Martinez. Apologies. Position statement for refugee support.	
14/02/16	D. Brook. Amended minutes.	
12/02/16	Australian Fundraising. Opportunities.	
11/02/16	G. Kinchin. CSC Meet the Teacher BBQ.	
11/02/16	QAST. Smart choice update.	
09/02/16	P&Cs Qld. 2016 Model Constitution released.	
09/02/16	Greenslopes electorate. Fundraising opportunities.	
08/02/16	Parental Engagement. Results of Parental Engagement	Survey 2015.
04/02/16	P&C Qld. News for P&Cs.	
01/02/16	Australian Fundraising- catalogue.	
21/01/16	Joe Kelly. Australia Day Celebrations.	
15/01/16	Emma Stone. Online ordering and point of sale, tuckshop.	
14/01/16	M. Rowan.Help for CSC P&C.	
29/12/15	R. Soper. f/w CMS membership about to expire.	
18/12/15	Joe Kelly. Building Communities.	
02/12/15	P&Cs Qld. News for P&Cs.	

Out: (email)

In (mail)

2016 Fundraising directory  
P&C Qld Parent Talk magazine

Out (mail)

Nil

Moved (HL)

Seconded (GK)

## **6. New Member Applications**

## **7. Treasurer's Report**

- \$37.5 K in canteen account. \$14.5K payables. Agreed reporting to include canteen, general financials, finalise budgets & report at next meeting. Costs required for cash registers and online ordering system.

Moved (GK)

Seconded (JB)

## **8. Principal's Report**

- Concentrating on consistency in culture of learning. Traffic light report now in every classroom. Common language – green zone- all teachers using same process. Students ‘coming to terms’ with new systems.
- Revamp RBP- will include DLR
- Consideration of behavioural level for leadership positions- students can apply to go up a level- if dropped a level, can reapply after 2-3 weeks.
- ILR and STAR in enrollment packs- helping with assignments (language). Need to spread culture- student choice.
- Tactile teaching of reading- 3 levels. 92 writing strategies.
- Multilit x3 per week for 35 mins to target gaps in reading
- Teacher aides- assist. Will employ more if needed. Also for ‘high flyers’, as they often get left out.

- RBP re-write at end of year.
- JB met with infrastructure for region. Admin block not to be taken over by BSDE. Lower admin block to be refurbished. Library now amalgamated.
- BSDE to have new principal next year.
- Coorparoo AFL coming to school parade- focus on girls too. AFL to be incorporated into curriculum as a subject choice.
- Focus on gaining numbers
- Senior leaders running school parades- great job & gaining confidence. (GK) impressed with new leaders poise & public speaking. (JB) Encouraging leaders to lead & take risks
- X- country Get Active Day- operators to run- teachers can get involved. Judy aware- for canteen. X-country to be held in AM, then 1 hour break, then activities, then winners announced.
- Budget finalized- copy attached.
- School reports coming- four this year instead of three. Electronic & paper.
- Musical- students working well as a group
- Executive summary- School Improvement Review- available on web (copy provided). Interest from other schools in TLR & attendance strategy Key findings & recommendations include expanding pedagogical framework & focus on community perception of school.
- Camp Hill State School to be invited to Anzac Day parade- band to lead march. Lots of year 6's coming here.
- DP position- advertised to commence in semester 2- prefer no relocation. (JB) to arrange panel.
- Enrollments growing- slightly above last year
- Welfare also a priority- Police in recently & welfare talk organized from Reggie Dabbs.
- Collaboration with ICE working well. Include students in programs, offer scholarships, plan to extend premises and promote the school.
- Signage- oval and admin block
- School tours pre Budgie Cup.

Moved (JB)

Seconded (GK)

## 9. Arts Support Group.

- AGM c/f
- Kate to bring costume list
- Congratulations to Sienna Smith for Creative Generation
- Anzac Day celebration
- Thanks to David McFadden for renovations to backstage areas
- Woolworths donation
- All day music rehearsal

Moved: KPS Seconded: GK

## 10. Chaplaincy Report

N/A (JB) has increased budget for Tamar

## **11. Local Member's Report**

N/A

## **12. Fundraising Activities**

- (GK) Twilight flicks TBA ?early May with sausage sizzle
- (NM) Available to help with book fair
- (VH) Auction night

## **13. New Business**

- (DF) Grants available local council & state, 300+. Other private funding, Gambling Community Benefit Fund x4 submissions/year- next in April. Average 6 months processing time, av. Nov/Dec with 6 months to spend. Some are % contribution. Attached list.
- (DF) Need to establish school 'wants' e.g. Cabaret (costs \$10,000+). Existing community partnerships can be used in application
- (JB) Sun Safe- up to \$5000- applying for structure above seating area for juniors. Also need to cover basketball court.
- (NMC) Refugee statement- supported by Qld Teacher's Union, independent & religious schools. ? School formal statement. NMC has written to Mark Gallespie to get advice how P&C can be supportive of campaign e.g. writing letter to QTU, displaying a permanent banner, facebook statement etc. Refugee month in June. (DB) Suggest ask school leaders/SRC to support campaign.
- (GK) Judy has attended QAST conference- looked at different online ordering systems- 2 very expensive, third is Flecischools used by local feeder schools CHSS, Coorparoo Primary, Greenslopes etc. Would be easier for parents. Can use to pay invoices (& print same) pay school fees, uniforms, tuckshop etc. New menus gathered including restricted menus, smart choices. Cater for adults too. Need low sugar in line with public health policies. 'rival' policy ASCAR adopted by ICE- need to determine to what extent Smart Choices should be incorporated.
- Uniform shop- new tracksuits are now in stock, hats, scarves etc. ? organize 'fashion parade' for students. Tracksuit must be bought whole but jacket may be worn separately. Jumpers have been ordered.

## **14. Next Meeting 18/04/16 6.30pm**

## **15. Meeting Closed 20.50 pm**