

**Coorparoo Secondary College**  
**Parents and Citizens Association - General Meeting Minutes**  
**Monday 20th June 2016 – Staff Common Room, 1st Floor, Administration Block**

**1. Meeting Opening and Welcome – 6.40 pm**

**2. Attendees and Apologies**

- **Present** – Jeff Barnett (JB), Amy Lunney (AL), David Brook (DB), Helen Lindert (HL), Dan Farrelly, Georgina Kinchin

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- **Apologies** – Niura Martinez Casas, Belinda Compton, Kerri Phillips-Smith (GK), 3.  
**Confirmation of Previous Minutes: 16/ 05/2016**

Moved: HL    Seconded: DB

**4. Business Arising from Minutes**

- (GK) Bequest- c/f
- (JB) Financial levy- voluntary financial contribution. Information sheet provided to P&C c/f
- Intern- commencing in tuck-shop
- Flexischools- set up
- Logo- see Principal's report
- Whole school blazer- insufficient current funds for stock. Continue to supply track-suit. Blazers for prefects only, at this stage. Will eventually have to change to grey blazer due to new supplier being unable to match fabric.
- House shirts- insufficient current funds for stock
- AFL sponsorship opportunity- to be added to enrollment pack for next year

Moved (GK)

Seconded (DB)

**5. Correspondence In/Out**

In: (email)

- 16/05/16 P&C QLD Cybersafet workshop 30/05/16
- 16/05/16 (JK) Networking event 02/06/16
- 17/06/16 (GK) Canteen Banking
- 23/05/16 (JB) Weekly update term 2 week 7
- 23/05/16 (JB) P&C Audit report
- 27/05/16 Karen Brown- iniform for sale
- 27/05/16 (JB) P&C Audit report
- 29/05/16 (JB) Weekly update term 2 week 8
- 01/06/16 Dobsons- statement
- 01/06/16 P&C Qld. News for P&Cs
- 03/06/16 (JB) (JB) P&C Audit report
- 05/06/16 (JB) Weekly update term 2 week 9
- 07/06/16 (JB) Deputy Principal CSC
- 08/06/16 P&C QLD Annual survey- win \$50

- 12/06/16 (JB) Weekly Update term 2 week 10
- 15/06/16 P&C QLD QCNPA AGM 02/09/16
- 17/06/16 QAST Membership invitation for year 2016-2017

Out: (email)

- 27/05/2016 (HL) P&C Audit Report (copy to school)

In (mail)

- 27/04/16 (QLD Gov) Working with children check
- Apr 2016 Commonwealth Bank- statement of a/c
- Apr 2016 Commonwealth Bank- statement of cheque a/c
- Apr 2016 Merchant fees summary
- Apr 2016 Merchant fees summary- adjustment note
- May2016 Merchant fees summary
- May2016 Merchant fees summary
- May 2016 Merchant fees summary- adjustment note
- 05/16 P&C Qld Parent Talk magazine
- 05/16 Dream world- Education Fundraising Offer
- 05/16 The Fundraising Group= fundraising opportunities
- 05/16 (ASG) 2016 National Excellence in Teaching Wards 2016
- 05/16 (LWR) NSW promotion
- 18/05/16 Entertainment publication of Australia statement of a/c
- 14/05/16 TSXPO 2016
- 20/05/16 (CMS) Notice of AGM 15/06/16
- 25/05/16 (CMS) Grant writing 101

Out (mail)

Nil

Move to accept: (HL)                      Seconded: (DB)

**6. New Member Applications**      Nil

## 7. Treasurer's Report

- Profit/loss budget report Jan-June (attached)
- \$11,199 in canteen a/c
- \$8,700 in main a/c
- \$300 float
- TCOH \$20,000
- Trade debtors \$2100
- Holding \$63,000 stock clothing, \$3,00 canteen stores
- Inventory \$67,000
- Assets \$87,484 (off books- CSC owned)

## 8. Principal's Report

- (TB) has moved to QACI
- Catherine McCarthy has been appointed as permanent Deputy Principal (from Mt Gravatt)
- Alison Tumini to remain as senior student HOD
- Ms Chow leaving- new physics teacher has been appointed- Kieran Lyons.
- Jackie Newbegin appointed as permanent BSM to CSC
- Only one acting position now remains, covering maternity leave
- Met with Mark Campling, Regional Director re. future direction for CSC. Proposals included school as a 'language hub'. Accepted need to work on essential curriculum first and consolidate basics. Adult education supported by minister and recognised as a resource for other schools, for adults 18+ and disengaged 15-18 year-olds. Proposal for adult ed. Staffing forwarded to Director General.
- Focus on rebuilding music programs, additional media, AFL partnership, vocal manoeuvre partnership (Alison's proposal to draw kids to CSC), STEM program
- \$10,000 grant obtained to convert marine lad into tech lab
- Media teacher to maintain facebook page- daily updates, student challenge to produce short (15 sec) inspirational videos for each faculty
- Reports will be emailed home Friday
- Grade 12's SATs & exams
- Positive culture at CSC- CSC student identified on train offering up seat, feedback from Local Primary School science visits
- Prospective enrollments day next term
- Maths challenge to be held at CSC (previously Cavendish Rd)
- Some enrollments from Dutton Park (out of catchment for BSHS)
- Partnership with ICE secured

Moved (JB)

Seconded (DB)

**9. Arts Support Group.**

(GK) 2 raffle prizes- available through Flexischools. Focusing on musical.

**10. Chaplaincy Report**

N/A

**11. Local Member's Report**

N/A

**12. Fundraising Activities**

Nil

**13. New Business**

- (AL) Asbestos training session for P&C conducted
- (AL) Emergency evacuation procedure
- (JB) Discovery centre (library) opening 17<sup>th</sup> August

**14. Next Meeting 18/07/16 6.30pm**

**15. Meeting Closed 19.45 pm**